



பெரியார் பல்கலைக்கழகம்

PERIYAR UNIVERSITY

NAAC A++ Grade - State University - NIRF Rank 59, NIRF Innovation Band of 11-50

SALEM- 636011, TAMIL NADU

Internal Quality Assurance Cell Meeting

Date: 06.08.2024

Action Taken Report for the IQAC Meeting held on 22.04.2024

1	Agenda / Suggestions	Regarding the mentor-mentee scheme, following the Hon'ble Vice Chancellor's advice, a reminder was sent to NAAC on 10.04.2024 requesting 50% of the sanctioned amount. NAAC responded on 16.04.2024, stating that reimbursement is not possible as only three mentee institutions completed the process. It was suggested that the IQAC to submit a note order to the Hon'ble Vice Chancellor for further guidance.
	Action Taken / Outcome	Due to the non-release of the financial grant, a file has been submitted by the IQAC to the Hon'ble Vice Chancellor requesting an order to cease mentor-mentee activities. An order for closure has been obtained.
2	Agenda / Suggestions	The IQAC has been collecting and analyzing feedback from stakeholders (students, alumni, employers, and faculty) for the academic year 2023-2024 since April. It was resolved that this process should be completed and final report should be submitted to the Hon'ble Vice Chancellor by 15.06.2024.
	Action Taken / Outcome	The process of collecting Stakeholder Feedback is complete, and the analysis/report preparation is in progress. This process will be completed by the end of August 2024. Also, the Student Satisfaction Survey (SSS) has been completed, and the report has been received.
3	Agenda / Suggestions	It was resolved that to upskill the executives / non-teaching officials in the affiliated colleges of Periyar University, IQAC has to organise an Executive Development Programme during the last week of June.
	Action Taken / Outcome	IQAC organised the above Executive Development Programme, titled "Leadership Excellence: Empowering Higher Education Administrators on 25.06.24. Total number of participants was 110.

4	Agenda / Suggestions	For the academic year 2023-2024, IQAC, in collaboration with University Departments, organized FDPs, ATPs, and EDPs to enhance the skills of teaching and non-teaching staff. IQAC plans to continue these programs in 2024-2025 and seeks permission to invite proposals from departments and centers. It was suggested that FDPs and ATPs be allocated monthly and evenly distributed throughout the year.
	Action Taken / Outcome	The IQAC has received guidance and orders from the Hon'ble Vice Chancellor to conduct four FDPs in the current academic year. Based on this directive, the IQAC has identified the departments and prepared a tentative schedule, which will be presented for approval at the IQAC meeting on 06.08.2024.
5	Agenda / Suggestions	The IQAC conducted a programme titled "National Skill Development Corporation: Sector Skill Councils (SSCs) – Integration with University Syllabus" for all faculty members of the university department on 07.03.2024. It was resolved to send a circular to all Chairmen of the Board of Studies (University departments) to integrate skill content from relevant Sector Skill Councils into one of their existing courses.
	Action Taken / Outcome	A circular (16.05.2024) has been sent to all the Chairmen of Board of Studies requesting them to integrate relevant skill contents into one of their existing courses.
6	Agenda / Suggestions	Green Audit: It was resolved that the IQAC to instruct the Professor and Head of the Department of Environmental Studies to initiate the necessary procedures for conducting these [Green Audit, Energy Audit, and Environmental Audit] audits for the academic year 2023-24.
	Action Taken / Outcome	A status report was requested from Professor and Head, EVS (Order dated 13.05.2024). A Green Audit and Energy Audit (Environmental Audit) were carried out by internal experts. The committee submitted its report to IQAC on 05.08.2024. This report is to be sent to the Hon'ble Vice-Chancellor for approval and guidance.
7	Agenda / Suggestions	Green Campus Initiative: A committee was duly constituted by the Hon'ble Vice Chancellor (Order dated 02.01.2024) to propose measures for the Green Campus Initiative. The aforementioned committee submitted its report on 18.04.2024. It was resolved that the IQAC to establish a special committee, duly constituted by the Hon'ble Vice Chancellor, tasked with monitoring and submitting periodic reports (monthly) to the IQAC.

	Action Taken / Outcome	Green Campus Initiatives: The committee that submitted measures for Green Campus Initiatives has been tasked with monitoring the Green Campus activities (Order dated 20.05.2024). The committee submitted its report on 06.08.2024.
8	Agenda / Suggestions	It was resolved that the IQAC to conduct a meeting with Department-IQAC coordinators for gap analysis, subsequently perform the gap analysis through them, and obtain reports regarding their respective departments.
	Action Taken / Outcome	Gap Analysis: IQAC organized a meeting with department IQAC-in-charges on 11.07.2024. The Gap Analysis report has been received by IQAC, and a consolidated report is being presented to this committee today (06.08.2024).
9	Agenda / Suggestions	It was suggested to distribute the "Self-Appraisal Proforma for Faculty Performance" to faculty members of PUCPGRS to collect their data for the academic year 2022-23.
	Action Taken / Outcome	In this regard, IQAC sent a communication (Circular dated 29.04.2024) to PUCPGRS. The faculty performance appraisals (softcopy) have been received by IQAC from all 20 faculty members of PUCPGRS.
10	Agenda / Suggestions	It was resolved to carry out the Stakeholder feedback (students, alumni, employers, and faculty members) and Student Satisfaction Survey for PUCPGRs, Dharmapuri for the academic year 2023-24.
	Action Taken / Outcome	A communication instructing PUCPGRS to carry out Stakeholder Feedback was sent via a circular dated 29.04.2024. The last date to complete this process was 09.05.2024. After collecting the data, PUCPGRS submitted it to IQAC for analysis, which will be completed by 12.08.2024.


 06.08.24
 [Director- IQAC]


 6.8.24
 [Chairman - IQAC]